

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY  
LICENSED PRACTICAL NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

**Open To:** State Employees

**Location:** Connecticut Valley Hospital ~ General Psychiatry Division ~ Merritt 4D ~ Young Adult Services  
Middletown, CT

**Job Posting No:** CV-26152

**Hours:** 1<sup>st</sup> shift~ 7:00 a.m. – 3:30 p.m. ~ 72-72-72 ~ Every Other Weekend ~ 35 hours

**Salary Range:** \$45,578 to \$60,929 Annually

**Closing Date:** October 6, 2014

**Duties include but are not limited to:** Assists doctors and nurses in the general care and treatment of patients; measures doses and administers medications including insulin injections; documents medications using appropriate forms; performs narcotic counts; checks and may administer intravenous medications; reports changes in patients to doctors; ensures that restraints are applied correctly; transcribes doctors medication orders; dispenses certain medications in doctors absence; applies topical medication; takes and charts temperatures, pulses and respirations; performs simple nursing treatments; monitors general patient needs including personal hygiene; reports on patient conditions and behavior; keeps the unit safe and healthy; administers enemas or suppositories; performs foley catheterization care; orients patients concerning medications and their use; may perform emergency first aid; performs related duties as required.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**General Experience:** License or temporary permit to practice nursing in Connecticut by the State Board of Examiners for Nursing.

**Working Conditions:** Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: LPN applying to an LPN posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

**EMAIL: [CVH-RECRUIT@CT.GOV](mailto:CVH-RECRUIT@CT.GOV)**  
**FAX: (860) 262-5055**  
**Connecticut Valley Hospital**  
**Office of Human Resources ~ ATTN: Recruitment**  
**P.O. Box 351 ~ Middletown, CT 06457**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6